

Submitting a Job Posting

The document must be in Word format and emailed as a separate attachment to therapistassistantaa@gmail.com. It will be posted within 2 business days of us confirming with you that we have received the ad.

Please ensure the following information is included in your ad.

1. Job Title
2. FTE
3. Full Time, Part Time or Casual
3. Position Description
4. Qualifications (does the position require a therapy assistant diploma?)
5. Closing Date
6. Salary Range
7. Hours of Work
8. The name of the facility that the posting is for.
9. Contact information; who should they make their resume attention to? Please include any or all of the following; contact name, email address, phone number.
10. How can an interested candidate submit a resume to you? (Fax, email and/or mail? And provide those numbers).