

## Occupational Therapy Assistant - Teaching - REPOSTED

This is a temporary position (with a possibility of extension if funding is secured).

Start date: Immediate but some flexibility

End date: August 31, 2011

### Why work at the U of A?

As the only free standing faculty of rehabilitation in Canada, the University of Alberta Faculty of Rehabilitation Medicine balances its activities among learning, discovery and citizenship (including clinical practice). A research leader in musculoskeletal health, spinal cord injuries and common spinal disorders (back pain) the Faculty of Rehabilitation Medicine aims to improve the quality of life of citizens in our community. The University of Alberta is one of the top 100 teaching and research universities in the world serving more than 36,000 students with 11,000 faculty and staff.

Occupational Therapy at the U of A video; [http://www.uofaweb.ualberta.ca/ot/Promotional\\_Video.cfm](http://www.uofaweb.ualberta.ca/ot/Promotional_Video.cfm)

### Department of Occupational Therapy and You!

The Department of OT is a rewarding and challenging place to work! As the sole OTA on staff, your expertise and practical experience are integral to this position. Your daily interaction with OT students provides their first exposure to working with an OTA. By introducing the OTAs role and demonstrating that positive relationship with OTs, you are setting the stage for future, successful collaborations and interactions. Working with Professors in the program is exciting and varied. You will rely on your experiences and express your creativity and ideas and when assisting with a class.

About 150 occupational therapy students from the University of Alberta's Faculty of Rehabilitation Medicine led a flash mob dance on October 6th. They even made the front page of the city section in the Edmonton Journal! What's the occasion? October is National Occupational Therapy (OT) Month and the U of A's MSc OT students are organizing, for the second time, a national competition called gOT Spirit? to promote OT and build awareness about OT. Watch this video and see how students promoted OT! <http://www.youtube.com/watch?v=gXeMF2i-3uI>

### Brief Description:

Working within the Department of Occupational Therapy at the University of Alberta this occupational therapy assistant will perform various tasks related to teaching occupational therapy classes and departmental tasks. The teaching responsibilities will include assisting professors with delivery of course content, possibly organizing and instructing educational sessions for students (topics such as; introduction to cushions & wheelchairs and activities of daily living use of various assistive devices), preparing materials for classes, setting up and taking down audio visual equipment and class and lab demonstrations or equipment, retrieving materials from libraries, and coordinating student access to learning resources.

Departmental tasks include liaising with sessional instructors and vendors, assisting professors with day to day tasks and exam invigilation, on-going organization of all teaching labs and resource room, inventory of all lab materials, ordering stock for lab materials and compiling and maintaining a schedule of assignments and exams for Year 1 and 2 students.

The successful applicant should be able to work independently as well as within a team setting as there is daily interaction with students and professors as well as administration staff. Strong interpersonal

and organizational skills are required. Must demonstrate effective communication with individuals and groups and have the ability to prioritize requests from several professors. A working knowledge of computer applications including basic word processing, email, internet access and data entry is required.

**Qualifications:** Occupational Therapy Assistant diploma from a recognized post-secondary institution. Experience working as an Occupational Therapy Assistant is preferred.

Closing Date: Open till post is filled

Salary Range: \$20 to \$25 dependent upon qualifications and experience.

Hours of Work: 7 hr/day (full time) 35 hours per week.

Department of Occupational Therapy, University of Alberta

Please submit your resume plus 3 reference names/phone numbers by email to Dr. Shaniff Esmail.

Contact Information: Shaniff Esmail, [shaniff.esmail@ualberta.ca](mailto:shaniff.esmail@ualberta.ca)