



## TH.A.A.A EDUCATION FUND

Please read the guidelines on the reverse of this form carefully before filling out your application. Incomplete or incorrectly completed applications will be rejected. If you have any questions about the application form, please contact [therapyassistantaa@gmail.com](mailto:therapyassistantaa@gmail.com).

**Check off to make sure that you have included:**

I've attached an outline of the course which explains the content

I've attached a fee schedule which indicates the cost of the course

I've attached a photocopy of the receipt of course payment

Name: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Place of Work: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Discipline: \_\_\_\_\_

Title of Course: \_\_\_\_\_

Home Address: \_\_\_\_\_

Presented by: \_\_\_\_\_

City: \_\_\_\_\_

Location: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Course Commencement Date: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Completion Date: \_\_\_\_\_

How Does This Course Relate To Your Discipline?

\_\_\_\_\_  
\_\_\_\_\_

How will you and your team benefit from this course?

\_\_\_\_\_  
\_\_\_\_\_

What courses have you previously taken?

\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

OFFICE USE

DATE BECAME TH.A.A.A MEMBER: \_\_\_\_\_

FORM AND ATTACHMENTS IN ORDER

TOTAL FUNDS GRANTED \$ \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DATE: \_\_\_\_\_



## APPLICATION GUIDELINES

1. Only members of the Th.A.A.A are eligible to apply. Must be a member in good standing for a minimum of 1 year and reside in Alberta.
2. Members must submit a completed form, a photocopy of the course outline, fee schedule, and a copy of the receipt showing proof of payment. If any part of this application is incomplete or if the course outline, fee schedule, or receipt is not supplied, the application will automatically be rejected.
3. Course must be directly related to the applicant's present discipline(s).
4. At the discretion of the Promotions Committee, a member may be requested to write a letter explaining in more detail how the course being applied for relates to his/her discipline.
5. Two grants are offered, one in January and the other in July, both to a maximum of \$150.00. Members are eligible to apply for both grants, however, you can only receive one grant every 3 years.

THE RESPONSIBILITY FOR RESOLUTION OF ANY DISPUTES IN REGARD TO ELIGIBILITY OR INTERPRETATION OF THESE GUIDELINES RESTS FIRSTLY WITH THE PROMOTIONS COMMITTEE AND SECONDLY WITH THE BOARD, WHOSE DECISION IS FINAL AND BINDING.

THE PROMOTIONS COMMITTEE RETAINS THE RIGHT TO CHANGE OR AMEND THESE GUIDELINES AT ANY TIME IT DEEMS NECESSARY.